



Phone: (519) 856-9596 x 120  
Email: adennis@get.on.ca

# Civic Addressing Application Form

APPLICATION DATE (DD/MM/YYYY)

### PLEASE CHECK:

- REQUEST FOR NUMBER ASSIGNMENT
- IS THIS A SEVERANCE?
- REQUEST FOR REPLACEMENT

**By-law Number 64/2022, Schedule "D" -  
\$37.42 for Replacement 911 Signs &  
\$32.07 for Replacement Post.  
Billing will occur at the time of installation.**

## APPLICATION INFORMATION

CONTACT NAME

MAILING ADDRESS

PHONE NUMBER

CONTACT EMAIL

## LOCATION

ADDRESS NO.

STREET NAME

ROLL FILE NO.

LEGAL PROPERTY DISCRIPTION

NUMBER TO BE ORDERED

## APPLICANT TO BE BILLED THE FOLLOWING

*\* There are no applicant charges to the first civic address sign or post on a property*

REPLACEMENT 911 SIGN

REPLACEMENT POST

TOTAL

---

## APPLICANT AGREEMENT

The applicant agrees to indemnify and hold harmless the Township of Guelph/Eramosa, employees and Council members from and against claims, liabilities, losses and expenses including without limitation claims relating to property damages, personal injury or death including lien claims arising from the construction, operation and maintenance of the work referred to in this application, except for claims arising from the direct negligence of the Township of Guelph/Eramosa.

Applicant Signature

---

Date

---

ASSIGNING CIVIC ADDRESS SIGN CHECKLIST

1. Distance obtained  
\_\_\_\_\_
2. Memo to County of Wellington, Planning Dept. to assign #  
\_\_\_\_\_
3. Confirmation from County of Wellington Planning Dept. of new # \_\_\_\_\_  
\_\_\_\_\_
4. Sent confirmation to Township Tax Department  
\_\_\_\_\_
5. Sign ordered  
\_\_\_\_\_
6. Sign received from County  
\_\_\_\_\_
7. Memo to PW to install sign & WO # \_\_\_\_\_  
\_\_\_\_\_
8. Confirmation sign was installed  
\_\_\_\_\_

REPLACING CIVIC ADDRESS SIGN OR POST CHECKLIST

1. Inventory check & determine if sign is to be ordered  
\_\_\_\_\_
2. Sign ordered  
\_\_\_\_\_
3. Sign received from County  
\_\_\_\_\_
4. Memo to PW to install sign/post & WO # \_\_\_\_\_  
\_\_\_\_\_
5. Confirmation sign/post was installed  
\_\_\_\_\_